

**Statement of Important Matters concerning the Emergency Small Fund Special Loan**

**Notification concerning the livelihood welfare fund**

**(Delivery of loan money)**

1. The Council, when it has approved the loan and the loan applicant has submitted Loan Note signed and sealed by himself/herself, delivers the fund pertinent to the decision of the loan (the Loan) by transfer to the account of the financial institution designated by the borrower.

**(Registration to the management system and response to credit information inquiries)**

2. When the borrower moves out from the prefecture, the Council registers the information concerning the loan of livelihood welfare fund of the borrower as the out-migrant from the prefecture onto the management system of the Japan National Council of Social Welfare.

When the Council receives an inquiry of credit information concerning the livelihood welfare fund from the Social Welfare Council of another prefecture, the Council provides the outstanding debt and other necessary information.

**(Notification to welfare commissioner)**

3. The Council may notify the result of the loan application to the welfare commissioner who conducts consultation and assistance activities in the area where the applicant lives.

**(Interest on arrears)**

4. If the borrower has not paid the repayment money by its due date stipulated in the repayment plan, the Council collects the interest on arrears at a rate of 3.0% p.a. on the outstanding principal after the repayment due date.

**(Demand)**

5. If the entire loan amount is not repaid after the final repayment due date, the Council or the Municipal Social Welfare Council demands the borrower for repayment.

If the delinquency continues, the Council or the Municipal Social Welfare Council may investigate the situation of household finances of the borrower through hearing or interview.

**(Relief system)**

6. At the request of the borrower, when the Chairperson of the relevant Social Welfare Council deems that the borrower is not able to repay the loan due to a natural disaster or any other uncontrollable circumstances, the Council may temporarily grant a moratorium on the repayment or exempt the borrower from the repayment.

**(Agreement jurisdictional court)**

7. If there should occur a necessity of proceedings between the borrower and the relevant Social Welfare Council, the court that has jurisdiction over the location of the relevant social welfare council shall be the agreement jurisdictional court.

**8. Complaints concerning the use of livelihood welfare fund**

To deal with complaints from the loan applicants or borrowers concerning the use of livelihood welfare fund, a contact center for complaints is established for each prefecture as shown in the attached sheet.

**(1) Contact Center for Complaints at Prefectural Social Welfare Council**

List of the Departments/Sections in charge (Tel/Fax)

**(2) Welfare Service Operation Improvement Committee**

List of the Representative Contact Points at Prefecture Social Welfare Councils (Tel)

(If the complaint is not settled after consultation to the relevant Prefectural Social Welfare Council, the applicant/borrower may submit the complaint to the Welfare Service Operation Improvement Committee.)

**Matters to be Strictly Observed during the Loan Period**

This loan program aims to “support and promote the borrower’s economic independence and motivation for life, as well as to promote the in-home welfare and social participation through the fund loan and necessary assistance and guidance, thereby to have the borrower live a stable life.” The borrower should strictly observe the following (matters stipulated in the Outline and Procedures for Livelihood Welfare Fund Loan Program).

1. In accordance with the repayment plan to be sent after the approval of loan, the borrower shall pay the stipulated repayment money by the predetermined due date.
2. Any of the following that occurs to the borrower shall be immediately reported.
  - (1) Change of address
  - (2) Change of given name and/or family name
  - (3) Death or missing
  - (4) Fact that the borrower was affected by a natural disaster, fire, or any other severe disaster.
3. In case the borrower falls under any of the following, the Council may demand the return of all or part of the loan or cancel the provision of the loan.
  - (1) The borrower changed the application of the loan or used the loan for purposes other than intended without any good reason, for example, by applying the loan to repayment of another loan.
  - (2) The borrower received the loan through a false application or dishonest means.
  - (3) The borrower intentionally neglected to repay the loan.
  - (4) The borrower looks unlikely to achieve the purpose of the loan.

I acknowledge that I have understood all of the above.

MM DD, YY th year of Reiwa

Borrower

Address

Name

Seal

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\*This fund is a loan money, which shall be repaid (returned).

\*The original of this document shall be submitted to the relevant Social Welfare Council, and the duplicate (copy) shall be held by the loan applicant.